

**Minutes of Annual Parochial Church Meeting of  
Mirfield Team Parish in St Mary's Church  
7:00 pm Wednesday 20<sup>th</sup> April 2016**

Re Minutes APCM 20 Apr 2016

## **Vestry/APCM Meeting**

### ***Present***

Revd Hugh Baker (Chair), Revd Helen Butler, Vicky Bowen, Chris Breare, Kath Crossley, Val Walker, Anne Richardson, Ian Ackroyd, Peter Gordziejko, Barry Hambling, Ian Boocock, Ruth King, Peter King, David Alderson, Tim Grace, Ruth Edwards, Val Walker, Jane Jaggar, Kenneth Senior, Richard Smith.

### ***Apologies***

Stephen Butler, Myra Turner, Katie Graham, Mary Davison, M Scholefield, Barbara Hardwick, Karen Batty, Sheila Boocock, Carole Wilkinson, Chris and Wendy Hargrave, Helen Walker, Phil Tolson.

### **Churchwardens – 6 Year Rule**

The meeting began with a discussion regarding the 6 year rule for Churchwardens. Hugh explained that as a PCC it had been agreed that 6 years was the maximum term that a Churchwarden could serve. However, this rule was brought into question when Ruth Edwards had already served for 6 years as of 2013. Due to the vast amount of experience held by Ruth, the PCC voted to allow Ruth to continue past the 6 years. It has come to light that this should have been voted on at the Vestry Meeting as well. We currently have 2 Churchwardens who have served for longer than 6 years – Ruth Edwards and Jane Jaggar. Therefore, it is proposed that for 2016 the 6 year rule is relaxed and will be reviewed again at the APCM in 2017.

Proposed by Hugh Baker, seconded by Chris Breare and agreed all in favour.

### ***Appointment of Secretary for the Meeting***

The Chair proposed a motion to appoint Vicky Bowen to act as secretary for the meeting. As there were no further nominations this was carried. Proposed by Hugh Baker and Seconded by Ruth Edwards.

### ***Minutes of the previous Vestry Meeting***

Jane Jaggar proposed and David Alderson seconded a motion that the circulated Minutes of the last Vestry Meeting held 22.4.15 were a true record. This was carried with no votes against.

### ***Appointment of Wardens***

All Wardens need to be elected each year and will serve for one year. Six nomination forms for the six positions, duly signed by the candidates and appropriately nominated and seconded, were presented to the meeting. As there were six valid nominations for the six vacancies the following Wardens were elected:-

- Representing St Mary's:** Ruth Edwards  
Anne Richardson  
Proposed by Chris Breare and seconded by Anne Heeley
- Representing St Paul's:** Jane Jaggar  
Tim Grace  
Proposed by Ruth Edwards and seconded by Helen Butler
- Representing St John's:** David Alderson  
Karen Batty  
Proposed by Val Warner and seconded by Kath Crossley

All nominations were carried with no votes against.

Hugh thanked all wardens for standing and for all the work undertaken in the previous year.

Nominations were read out for the 3 PCC Member vacancies:

St John's	Vicky Bowen	proposed by Chris Breare, seconded by David Alderson
St Mary's	Ruth King	Proposed by Ruth Edwards, seconded by Anne Richardson

These nominations were carried with no votes against.

St Paul's No nominations had been received prior to the meeting. Hugh asked if there were any nominations from the floor. A nomination was not forthcoming. Hugh stated that as we are a large PCC it is not necessary to specifically have a representative from St Paul's. We could co-opt someone if it was found that a specialist knowledge was required in the future.

### ***The Vestry Meeting was then closed at 7.10pm - APCM Continued at 7:30pm***

#### ***Plenary Session***

The Results of the Wardens elections were announced by Hugh Baker.

#### ***Election of Parochial Church Councillors***

The results of the PCC elections were announced by Hugh Baker:

The following PCC members are now in post for the period of time indicated:-

##### **Representing St Paul's**

David Brooke (1 year), Val Warner (2 years)

##### **Representing St John's**

Chris Breare (1 year), Philip Tolson (2 years), Vicky Bowen (3 years),

##### **Representing St Mary's**

Clare Stanley (2 years) Lauren Montgomery-Bell (2 years), Ruth King (3 years)

#### ***Election of Deanery Synod Representatives***

No vacancies. The current representatives are due to stay in post for the following terms of office: Barry Hambling (1 year), Anne Heeley (1 year) Richard Smith (2 years).

#### ***Minutes of the previous APCM held 22<sup>nd</sup> April 2015***

The minutes from the meeting held in 2015 were incorrectly dated as 2<sup>nd</sup> April 2014, therefore this should be changed to 22<sup>nd</sup> April 2015. Other than this change, Barry Hambling proposed and Tim Grace seconded a motion that the circulated Minutes of the last APCM were a true record. This was carried with no votes against.

#### ***Electoral Roll Report - Read by Vicky Bowen in the absence of Michael Hampshire***

Every 6 years the old Electoral Roll is discarded in favour of a new one and a new Roll was initiated in April 2013. At the 15<sup>th</sup> February 2016 the Roll stands at 217 broken down as 61 for St John's, 146 for St Mary's, 5 for St Paul's and 5 joint registrations. This is an increase of 2 over the year. Prior to discontinuation the old Roll stood at 320 broken down as follows; 73 for St John's, 224 for St Mary's and 23 for St Paul's.

Hugh gave his thanks to Michael for all his efforts in connection with the Electoral Roll.

### ***The Accounts – David Brooke***

A copy of the audited Accounts for 2015 was distributed and reviewed.

David explained the meaning of restricted funds which included the Bell Fund and the Tower Fund. Grants received from the Heritage Lottery Fund and the National Churches Trust amounted to £181,186. We are still awaiting a further £10,000 grant towards the Tower Appeal.

Donations totaling £3,000 had been made to certain charities; Trinity Food Bank, Churches Against Poverty, Church Urban Fund, Christian Aid and Children's Society. It was noted by David that some of these cheques are still to be issued.

Income from regular giving decreased slightly and donations including gift-aided donations to general funds also decreased as these were directed towards the appeal for the work on St Mary's Tower.

General running and maintenance costs were again the largest expense after the Parish Share. The Parish Share for 2015 was £88,714.00 of which £34,200.00 was paid in 2015. It is hoped that a more realistic amount can be paid in 2016. However the Parish Share target for 2016 is £90,000 and we believe there may be a shortfall of £40,000. The Budget and Strategy Group are addressing this issue.

There is £683.00 in the Organ Fund in the Restricted Fund Account. This amount is intended to be donated to the St Mary's Organ Restoration and a vote should be held at the next PCC in order to action this.

There has been an increase in the Parish Centre expenses due to the installation of a new toilet and kitchen in Church House. The Pantomime Fund gave £2,000 to contribute to the upkeep of the Community Centre.

Monies from Hope 2014 have bought a projector for £125.00.

Questions were not submitted prior to the meeting and therefore the question raised as this point is detailed below as it relates to Finance:

Keith Senior asked David Brooke the following question:

Could David tell the meeting if we, as a Parish, are in a good, bad or indifferent situation financially?

David responded that we are in a challenging situation due to the Tower Appeal. This means that we do not currently have sufficient funds to pay the Parish Share in full. The Budget and Strategy Group are focusing their efforts on a realistic budget with the aim of paying as much as possible towards the Parish Share. This will be dependent on the contribution from the Community Centre, fundraising and giving. If any of these areas underperform then it will be difficult to achieve the required amount. Therefore it is fair to say we remain financially challenged in 2016.

Ruth Edwards advised the meeting that loans given towards the Tower Appeal had started to be paid back.

Hugh thanked David for the report and also for the work he has put in over the year in keeping all the accounts straight. 2015 was a difficult year because of the extra work on the project however we hope that 2016 will be more straightforward.

### ***Annual Report.***

Copies of the Draft Annual Report had been circulated prior to the meeting. Copies were also available at the meeting and on the website.

Hugh gave a brief appraisal of each section and commented that the report represented a vast amount of work and dedication by many people and groups. Hugh thanked everyone who had contributed to the report this year.

### ***Appointment of Auditor***

The Treasurer proposed Graham Atkinson of Walter Dawson and Son, 7 Wellington Road East, Dewsbury, West Yorkshire, WF13 1HF as the Independent Examiner and this was seconded by Ruth Edwards. The motion was carried with no votes against.

The Auditor does not charge a fee however a gift is given as a thank you.

### ***Questions***

No questions had been submitted prior to the meeting and no further questions were asked from the floor.

As there was no other business the meeting closed with a prayer at 8:05 pm.